

MVBPA Board Monthly Meeting
August 5, 2008; 7:00 PM
Marjorie Purgason's house

- I. Welcome**—Meeting called to order at 7:05 pm by Marjorie Purgason
 - A. BOD present**

Marjorie Purgason—president
Doug Armstrong, Bonnie Burns, Mike Drennan, Lynn Ellis, Joe Hebert,
Rachel Meredith, Darcy Neesen, Vicki Stones
 - B. Introductions of all present at meeting.**
 - C. As the MVBPA enters the 4th year, Marjorie talked about the good foundation that has been established. This year we would like to strengthen the foundation by adding more structure through increased parent & volunteer participation.**

- II. Treasurer's Report**—Lynn Ellis
 - A. Lynn has received the treasurer's books from Barbara Higgins**
 - B. Approximate balance--\$47,000 in CD's, \$12,000 in checking account.**
 - C. Student accounts—student accounts are set up and Lynn will be working on those to show individual student balances**
 - D. Lynn is going to get a form that can be used to request re-imbusement of expenses. This will help establish documentation of expenses.**
 - E. All money from students needs to be put in the locked box in the band room—no one should take any money from a student.**
 - F. Treasurer books need audited (990 audit). Bonnie & Vicki will look into cost of getting an auditor**

- III. Finance Report**—Joe Hebert
 - A. Discuss 2008-09 budget and increased gas prices—currently it looks like there is enough budgeted for trips this year to cover the costs (excluding the spring trip).**
 - B. Spring trip discussion included possibility of providing financial relief for adult chaperones. Several options were discussed. Topic was tabled until more information about spring trip is available.**

- IV. Director's Report**—Doug Armstrong
 - A. Numbers of students is about the same as last year—88-89 students, 9 color guard**
 - B. Drum Major and captains have been meeting this week (Monday and Tuesday); student leadership starts tomorrow (Wednesday, August 6th) and new band members start Thursday, August 7th. Band camp starts Monday, August 11 for everyone.**
 - C. Show is musically challenging but he feels the students are up to the challenge.**
 - D. First performance is September 12th (home football game). Competition schedule will be about the same schedule as last year.**

V. Committees

A. Membership—Bonnie Burns

1. Setting up filing system to file each students paperwork
2. Conflict of interest statements signed by BOD members
3. Motion made by Vicki Stones to keep dues at \$5. Motion voted on and passed
4. Family picnic on August 28th
5. Friday spaghetti dinners (before football games)—needs coordinator—will ask for volunteer at MVBPA membership

B. Fundraising—Rachel Meredith

1. Fundraisers scheduled this year—fall bulb sales, tag day, pie sales, Yankee candles sales, Joe Corbi's sales, ink cartridges, and spring bulb sales.
2. Vicki Stones & Kelly McWaters are working on tag day schedule
3. Will ask for help at MVBPA meeting with fund raising events
4. Motion by Vicki Stones, seconded by Rachael Meredith that all funds from fall bulb sales will go into individual student account. Motion voted on & passed.
5. Fundraising goals
 - a. Goal set in budget for tag day--\$13,500.
 - b. Discussed possibility of purchasing a golf cart or something to pull instrument carts on & off field.

C. Concession—Vicki Stones

1. Trying to purchase 1-2 new grills for this year
2. Try Otis Spunkmeyer cookies
3. Every parent is asked to volunteer at least once in concessions

D. Performance—Mike Drennan

1. Pit crew—have several volunteers returning from last year, will need to recruit some more volunteers.
2. Uniforms—Michelle Hardin and Marjorie take care of uniforms

E. Scholarship—Bonnie Burns

1. Scholarships available for graduating seniors—1 for \$1000, 2 for \$500. Will need new volunteers for this committee (Bonnie & Marjorie have graduating seniors this year and it would be a conflict of interest for them to serve on this committee)
2. Scholarship funding is available to cover student fees for those with financial need. Money comes from corporate sponsors.
3. Thank-you note from Stephanie Higgins for scholarship was read

VI. Corresponding Secretary—Cleora Mack (Absent)

- A.** Will be asked to maintain an updated bulleting board in the band room area instead of writing the Interval.

VII. MEA—Vicki Stones

- A.** Nothing to report

VIII. Old Business

- A.** No old business

IX. New Business

- A. Marjorie sent out the first parent letter to parents yesterday.
- B. Mandatory band parent meeting on Monday, August 11 at 7:00 pm in the auditorium
- C. The school open house in Tuesday, August 26th, 5-8:30 pm. The band has a table set up and needs volunteers to help at it.
- D. There will be no e-mail voting this year. Marjorie will send out information that will be addressed at parent meetings, but parents need to attend the meeting to vote on issues.
- E. Staff breakfast—will defer until a later date
- F. Next Board meeting Tuesday, Sept 9 at 6:30 pm in the band room. Band parent meeting will follow at 7:30 pm

Meeting Adjourned at 9:15 pm
Respectively submitted by Darcy Neesen

**MVBPA Monthly Meeting
Monday, August 11, 2008, 7:00 pm
MVHS Auditorium**

- I. **Opening Remarks**—Mr. Armstrong
 - A. Discussed marching band program
 - B. Band web site— www.mvhsband.org

- II. **Welcome**—Marjorie Purgason, President MVBPA
 - A. E-mail distribution list—weekly newsletters sent by e-mail, make sure Marjorie has current e-mail address to receive band information
 - B. E-mail Marjorie at president@mvpha.org

- III. **Introduction of Executive Board & Responsibilities**
 - A. **1st Vice President**, Bonnie Burns
 - 1. All forms due, especially physical form
 - 2. Membership dues are \$5 and give member voting rights
 - 3. Spaghetti dinners on Friday nights—sign up sheet available
 - 4. Hospitality requests a case of water from each student
 - 5. Scholarship—2 forms of scholarship available
 - a. Any student who needs financial assistance to meet marching band expenses should contact Mr. Armstrong & is kept confidential.
 - b. Year end scholarship for graduating seniors (will need volunteers to head this committee)

B. 2nd Vice President, Rachel Meredith

1. Student Accounts—each student has an individual fund, profits from individual fundraisers will be deposited in student accounts
2. Fund Raising—Julie Drennan will be helping with fund raising
 - a. Fall bulb sales—50% of sales (which is 100% of the profit from the sales) goes back into individual student accounts, orders due date—Thursday, August 28
 - b. Other fund raisers this year—Tag day, pie sales, Yankee candle sales, Joe Corbi pizza & cookie dough sales, Silent auction (end of year)
3. Tag Day—Vicki Stones, Kelly McWaters
 - a. September 13, all day activity, mandatory for all students, need drivers
4. Concessions—Vicki Stones, Ellie Smith
 - a. Last year had 98 events that concessions were sold at, made approximately \$16,000
 - b. Need volunteers—each parent is asked to work at least one event
 - c. If students work at least 2 hours at an event, they get \$5 deposited in their student account
 - d. Trash pick-up in the stands after games will be available again—amount to be divided by students needs to still be set by BOD
5. Clothing Sales—Pam Clark
 - a. Various clothing items available for sale

C. Recording Secretary, Darcy Neesen

1. Takes minutes of the meeting—posted on WEB page
2. Minutes from June meeting—motion made to approve minutes, vote approved minutes

D. Corresponding Secretary, Cleora Mack

1. Writes thank-you notes
2. Will have bulletin board to post dates, events, articles

E. Treasurer, Lynn Ellis

1. Dues / fees collection
 - a. All money goes in envelope in lock box
 - b. Note on memo line what payment is for, if paying for more than 1 fee, please specify
 - c. Table set up at meeting to collect fees
2. Student Accounts
 - a. To apply funds from student accounts to student expenses, fill out form & put in lockbox in band room
 - b. If fees are not paid on time, you will receive a late notice
 - c. If fees are still not paid, they will be taken out of student's account
3. E-mail Lynn at treasurer@mvbpa.org

F. Finance Director at Large, Joe Hebert

1. Works on Budget

G. Performance, Directors at Large, Mike & Julie Drennan (Co-chairs)

1. Uniforms—Meshelle Harden
 - a. Responsible for care of uniforms—fitting, altering, cleaning
 - b. Needs volunteers—come to uniform room during band camp, (9am-4pm) during band camp
 - c. Request donations of baby wipes (to clean necks)
2. Pit Crew
 - a. Responsible for helping at performances to get instruments for the pit on & off the field
 - b. Needs volunteers
3. Color Guard—Jennifer Bateman
 - a. Needs volunteers to help take equipment off the field after a performance
4. Flag Design & Construction—Sharon Coleman
 - a. No report
5. Props—Campion Coleman
 - a. No report

H. Music Education Advocacy (MEA), Director at Large—Vicki Stones

1. Nothing to report

IV. Old Business

- A. Please check website periodically for any changes: www.mvhsband.org

V. New Business

- A. New Wildcats Meeting—Freshmen orientation day—Mr. Armstrong works with administration, band students will receive information in band & will be allowed to leave band to attend certain events during the day
- B. “I Survived Band Camp” family picnic followed by parent preview show, August 28. Vicki Battle is heading up, sign up sheet available
- C. Next meeting: Tuesday, September 9, 7:30 pm, MVHS Band Room

VI. Closing Remarks—Mr. Armstrong

- A. Marching Band staff—Annmarie Bollino, Meaghan Hokanson, Richard Davis (percussion), David Vita (percussion), Jennifer Bateman (color guard)

Meeting Adjourned at 8:00 pm

Respectfully Submitted, Darcy L. Neesen

